

# **Cuyahoga Regional HIV Health Services Planning Council**

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Kimberlin Dennis, Kristina Knight Co-Chairs**



## **Planning Council Minutes**

Tuesday, March 15, 2016

5:30 pm to 7:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue • Cleveland, OH 44102

**Start: 5:33 End: 7:00 Co-chair: Kimberlin Dennis**

**Moment of Silence**

**Welcome and Introductions**

**Public Comment Opportunity** *(No guests attending offered comments)*

**Approval of Agenda, March 15, 2016** *(No Vote occurred, Not enough Members in attendance for Quorum).*

**Approval of the Minutes, February 17, 2016** *(No Vote occurred, Not enough Members in attendance for Quorum).*

### **Ryan White Part B Update – Susan DiCocco**

1. Last Wednesday the Joint Ohio Community Planning Group (OCPG) and Part B Advisory Group was held in Columbus. Approximately 100 people attended including providers, consumers and community partners. Attendee's brainstormed needs, gaps, barriers, objectives and strategies which will continue to be explored through regional meetings in May and June.

2. Part B and OHDAP received a partial Notice of Award for the April 1, 2016 through March 31, 2017 fiscal year. The award was for \$6 million which is about ¼ of last year's full award. We will share when we receive the remaining award.

3. Every year all Ryan White grantees must submit a Ryan White Annual Service Report, we are in the process of working on the report which is currently going well.

### **Grantee Report**

#### **a. FY2015 Utilization Update**

1. Through January, expenditures should be at 92%, with a variance of 2.5, or 89.5 to 94.5.
2. The split is 76.34% Core and 23.66% Support.
3. All contracts were approved at the February board meeting for the January reallocations.
4. There were no outstanding requests for funding by the sub-recipients for the FY15 grant year.

#### **b. Administrative Update**

1. The closeout process for FY15 has begun.
2. The RSR has been submitted to HRSA, 21 days early.
3. The grantee sent out a follow-up summary on Feb. 29<sup>th</sup> and March 14<sup>th</sup> to the Integrated plan volunteers. There is a meeting Friday March 18, 2016 with the State Steering Committee. The grantee plans to schedule a conference call next week to discuss local plans with the ad hoc committee members.

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4. There have been 15,687 overall uploaded attachments from providers to CAREWare, with 4278 in the last 4 months.
5. There will be a needs assessment update during the April Strategy and Finance meeting. The focus will be on the gaps in Core Services in light of Medicaid expansion. The discussion will continue as to whether or not to apply for the Core Medical waiver.
6. The Medicaid data was received; grantee is in process of reviewing the data. Clarification is needed for some of the data elements.
7. The Vocational Rehabilitation presentation was conducted on Friday, February 25, 2016 at the Free Clinic of Greater Cleveland. There were 24 in attendance, to which 22 were FTE's.
8. The grantee is working the National Quality Center for technical assistance to further development of the quality management program.
9. FY16 grant award has been received, it is 80% of the formula and 80% of the MAI award. Last Year it was 80% of three pots, not just two.
10. The grantee is conducting the 5<sup>th</sup> annual provider training on April 15, 2016 in the morning.
11. Grantee has no outstanding data requests and/or meeting / training request.
12. There were no questions asked by Planning Council members

\*\*Today, the Cuyahoga County Board of Health has addressed the vacant seat for PC co-chair by sending a letter to Cleveland Mayor, Mr. Jackson.

### c. Signature Health Presentation

Ann Mason, Chief Operating Officer

There are 6 locations, serve 15,000 clients, Lake, Ashtabula and Geauga

They will provide 8 services with Ryan White

### **Planning Council Training**

Melissa Rodrigo

1. Reviewed the remainder of Service Categories

**Question:** Where is viral load data received from? Get viral load data from charts and hopefully from QM. Eligible scope should help with this. Data mapping is a step to getting good data. Susan DiCocco explains the project that is taking place at the state level, Melissa Rodrigo would like to be brought into the loop for MCM.

2. OAHS – Outpatient Ambulatory Health Service (formerly OAMC)

3. LPAP - 301% and above, no other payer, operated by Part A and B, No FTE's

### Support Services

1. EFA – whats funded? Serv def change and increase funding.
2. NonMCM - fund housing CM, 4 benefit coordinators', partial year numbers
3. Food bank / home del. Meals –
4. Med. Transportation –
5. Outreach serv. –
6. Psychosocial support – PC needs to make the changes in the SOC
7. Substance Abuse – Residential – Medicaid expansion pays first, dollars have decreased due to this.
8. Other professional services -

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Which committee should follow this? S&F  
Next month – present services we don't fund

### **Planning Council Business**

#### **Committee Reports – Sharron Harris**

##### **a. Community Liaison Committee**

Community forum date, partnering with Metro health, May 5<sup>th</sup> 5:30 – 7:30pm. Will help with data collection for PSRA, the event will facilitate feedback from the consumers for what top 5 services are needed the most. Committee will put together the agenda for the forum. Another forum will be scheduled for the fall.

##### **b. Strategy & Finance – Sharron Harris**

i. Motion – Update Bylaws to grant reallocation authority to Grantee in Dec. & Jan. annually will proceed and put in bylaws. Melissa Federman has developed a timeline for PSRA, will prepare a request form for data from the grantee. Dates set for July 13<sup>th</sup> and 27<sup>th</sup>.

Molly Kirsch will present for the needs assessment, data needs to be looked at prior to presentation.

\*Max Rodas requests that he be named co-chair for S&F, he will step down from MRM. Kimberlin Dennis will discuss the co-chair positions with Kristina Knight. (Skill sets need to be looked at for all co-chairs.) Appointments will be announced next month.

##### **c. Membership, Retention & Marketing – Max Rodas**

Finalizing attendance policy, proposed to use a point system, this gives the opportunity to make up missed meetings. This will help with reappointment of members as well. Continue targeted outreach, (Sharron Harris will email open nominations policy to Pam) Mentoring program was reviewed which was created by Brenda Glass, this has not been finalized. It was recommended that the language regarding the role of the Mentor be strengthened to ensure respectful conduct between the parties, especially the Mentor.

##### **d. Quality – Jason McMinn**

The State wide Integrated plan, March 9<sup>th</sup>, was attended by some members, more info to come. Request will be sent to the grantee to increase the number of meetings to coincide with PC meeting dates for 1 hr instead of 1.5. PCAT has been approved. Encourage S&F to come to meeting in May for results from site visits –Kate Burnett-Bruckman will present. (present to PC in June) Grantee will release what Service Categories are for review.

### **Parking Lot Items (None)**

### **Public Comments**

May Dugan – Anniversary of “Gay Pneumonia” plan a Reflection – Celebration, looking for help with funding for the event.

### **Announcements**

- Melissa Federman, Community Solutions briefing, March 30<sup>th</sup> lunch time meeting at The Free Clinic, noon until 1:30. Housing meeting, Tues 3/22/16 2:30 – 4:00

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## **Adjournment**

**Motion:** Jason McMinn    **Seconded:** Tina Marbury    **Favor:** All

## **Planning Council Committee**

**2016/17      Quorum = 10**

	<b>PC Council Member</b>	<b>Term</b>	<b>Mar</b>
1	<b>Kimberlin Dennis</b>	8/13 - 8/16	<b>Y</b>
2	<b>Kristina Knight</b>	7/15 - 7/18	<b>N</b>
3	Susan Dicocco	8/13 - 8/16	<b>Y</b>
4	Clinton Droster	7/15 - 7/18	<b>N</b>
5	Melissa Federman	8/13 - 8/16	<b>Y</b>
6	Darryl Fore	7/15 - 7/18	<b>N</b>
7	Brenda Glass	7/15 - 7/18	<b>N</b>
8	Barbara Gripshover, MD	3/14 - 3/17	<b>N</b>
9	Desi Johnson	7/15 - 7/18	<b>N</b>
10	Bryan Jones	8/13 - 8/16	<b>N</b>
11	Tammie Jones	7/15 - 7/18	<b>Y</b>
12	Tina Marbury	7/15 - 7/18	<b>Y</b>
13	Jason McMinn	7/15 - 7/18	<b>Y</b>
14	Naimah O'Neal	3/14 - 3/17	<b>N</b>
15	Chris Ritter	7/15 - 7/18	<b>N</b>
16	Marlene Robinson-Statler	3/14 - 3/17	<b>N</b>
17	Max Rodas	3/14 - 3/17	<b>Y</b>
18	James Stevenson	8/13 - 8/16	<b>N</b>
19	Leshia Yarbrough- Franklin	8/13 - 8/16	<b>N</b>
	as of 3/16/16		<b>7</b>

**Staff:** Sharron Harris, Pam Ditlevson, Claire Boettler, Melissa Rodrigo, Julie Patterson

**Guest:** Tracy Johnson, Robert Watkins, Kim Rodas, Thomas O'Donnell, Vino Sundaram, Doug Vest, Kelly Santell